



CHILDREN'S
INVESTMENT FUND
FOUNDATION

TRANSPARENCY POLICY



www.ciff.org

TRANSPARENCY POLICY

CIFF works with a wide range of partners seeking to transform the lives of poor and vulnerable children in developing countries and to slow down and stop climate change. This involves supporting bold ideas to seemingly intractable challenges for children. CIFF knows that the returns on smart investments in children's early development are very high. So CIFF aims to play a catalytic role as a funder and influencer to deliver urgent and lasting change at scale.

Openness and transparency have become increasingly important to CIFF's grant-making. CIFF is committed to sharing as much information as possible about what CIFF and its partners are learning. Contributing to the global knowledge bank will help all of us speed up the transformational change required so that every child survives and thrives.

The Policy is part of a global effort in the development sector to make more information widely accessible to inform strategies, plan interventions and manage resources effectively. The Policy supports, and is informed by, the policies of CIFF's organisational peers and international policies, including those policies that guide public funding.¹

The Policy applies to CIFF as a whole, including all of its grantees and consultants, and to the deliverables/work products, including data, that they produce with CIFF funding ('Work Products').

Work Products include final versions of presentations, reports, datasets, etc. produced by Grantees, consultants, and their subcontractors. Please note that grantees' administrative reports to CIFF are specifically excluded from the Policy, as are Work Products that contain any commercially sensitive information or that arise from programme related investments, mixed motive investments and conventional investments.

All grant-funded deliverables, work products, and data will be subject to the default licenses as described below. Exceptions will be assessed on a case-by-case basis with the CIFF Project or EME Manager. In the event that grantee institutions have similar policies, CIFF favours adherence to the Policy that permits the widest possible access to Work Products.

CIFF recognises that complying with this Policy may entail additional costs, and it will work with grantees to support these costs.

In some instances, CIFF and the grantee or consultant may agree to opt out of certain aspects of the Policy. If so CIFF will aim to be open and transparent about the reasons why the Policy is not being adhered to. CIFF will routinely exclude political briefings and strategy papers during the active phase of its grants. In consultation with its grantees, CIFF staff will regularly review grantees' compliance with the Policy.

IMPROVING ACCESS TO IMPROVE EFFECTIVENESS

¹ These international policies include Article 27 of the UN Universal Declaration of Human Rights (1949), the OECD Paris Declaration on Aid Effectiveness (2005), the OECD Declaration on Access to Research Data from Public Funding (2007), IATI Standards, and the Global Philanthropy Data Charter.

TRANSPARENCY POLICY

Open licensing

CIFF attempts, where possible, to make CIFF-owned, -controlled, or -created content available via open licensing, such as a Creative Commons license.

CIFF requires its grantees and consultants to widely disseminate Work Products funded by the grants and/or funding they receive from CIFF and to which they hold the copyright.

In particular, CIFF requires its grantees and consultants to license such products to the public under a Creative Commons Attribution 4.0 International license.

Furthermore, CIFF expects all grantees/consultants to understand that CIFF may distribute or make available any copyrightable materials to third parties subject to

the Creative Commons Attribution 4.0 International license.²

CIFF also expects its grantees and consultants to let us know how they have fulfilled CIFF's requirements to openly license and disseminate the Work Products of the grant and/or funding they received from CIFF. For example, the grantee might post a report or presentation on the grantee's website with a statement that it is licensed to the public subject to the Creative Commons Attribution 4.0 International license.

Where intellectual property (IP) is developed using CIFF funding, CIFF will work with grantees/consultants to ensure that, if appropriate, it is distributed and made available to third parties subject to the Creative Commons Attribution 4.0 International license.

Grant-funded research & data

CIFF believes that providing access to research plans and research data permits healthy scrutiny of evidence, reduces duplication of effort, and enables secondary uses of data, which improves efficiency of resourcing.

CIFF requires grantees to create and maintain a knowledge management and sharing plan, in collaboration with CIFF and any relevant sub-grantees, before any data collection begins.

CIFF requires impact evaluations to be registered in suitable registries early in the evaluation lifecycle.

CIFF expects that all data created using grant funds should be released into the public domain³, along with appropriate metadata, at a time agreed with CIFF and in accordance with the grantee's knowledge management and sharing plan.⁴

CIFF also expects the grantees to ensure that the data is easy to locate. While it may be posted on an institutional or personal website, grantees should ensure that it is also deposited in a free and open repository or repository appropriate to the discipline.

Any data should be formatted so as to be technically and practically interoperable with other data, to the extent possible. If the data requires specific tools for access, use and analysis, those tools should also be made available under a free and open license.

CIFF recognises the critical importance of ethical conduct with regard to data sharing and of protecting confidentiality, particularly of vulnerable people, and recognises the importance of ethical interpretation of data. CIFF complies with applicable data protection laws and standards, and requires that grantees and consultants also comply.

CIFF and its grantees will build provisions for data sharing into consent procedures before research studies begin, anonymise or redact data where research participants could be identified, and control access to sensitive data. For the avoidance of doubt, personal data that identifies an individual cannot be shared without that individual's express consent. When consent is collected, the individual must be informed that their data may end up in an open source document.

For more information about the implementation of the Policy, including timings and costs, please refer to the CIFF Transparency Policy Implementation Guide, or contact CIFF staff. The Policy will be kept under review.

² Or a more recent version of the Creative Commons Attribution license. For information on this license, please visit <http://creativecommons.org/licenses/by/4.0/>.

³ Data should be released into the public domain using the CC0 Public Domain Dedication, Open Data Commons Attribution license, or a similar license.

⁴ Creative Commons 0 Public Domain license is described here: <https://creativecommons.org/publicdomain/zero/1.0/>; Open Data Commons Attribution License (ODC-BY) is described here: <http://opendatacommons.org/licenses/by/1-0/>